

GURU NANAK GROUP OF SCHOOLS

PUPIL'S IDENTITY (in duplicate)

Kindly fill in capital letters:

Name of the student.....

Aadhar Card No.....

Regn. No..... Class..... Section.....

Father's name and occupation.....

Mother's name and occupation

Name and address of local guardian.....

Relationship with local guardian.....

Residential address

Contact No. 1. (father's)..... 2. (mother's).....

3. (landline)..... Email id

Mode of transport (bus no./rickshaw/auto no.).....

Names of brother(s) and/or sister(s), if any, studying in this school:

1. Name..... class & section.....

2. Name..... class & section.....

Blood group..... ailment (if any)

Specimen signatures:

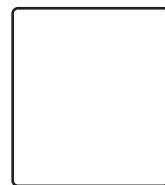
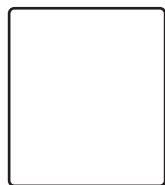
1. Father

1. Mother

2. Local guardian

Mention the names and the relationship of the persons who would be escorting the child:

Photo :



Name

Relationship

Identity

Written information of any change in address, phone number, mode of transport or person receiving the child from the school must be given to the school in advance.

GURU NANAK GROUP OF SCHOOLS

I hereby declare

1. That, all information furnished above is true.
2. That, I have read and shall abide by all the rules and regulations laid down in the diary and prospectus.
3. That, my ward shall participate in the school activities.
4. That, in case of any indiscipline by my ward the decision of the school authority shall be final and binding.

PARENT'S SIGNATURE

DATE :

UNDERTAKING

I hereby solemnly vow that I will observe all the rules and regulations of Guru Nanak English School and uphold the principles on which this school is founded.

I undertake to perform to the best of my ability, all tasks assigned to me in my capacity as a student or otherwise connected with the functioning of the School. I will abide by the school motto "Truth is high, higher still is truthful living".

If I fail to keep up this vow I shall forfeit enrollment from the school, besides any penalty levied upon me by the school authority.

Date

Signature

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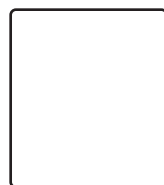
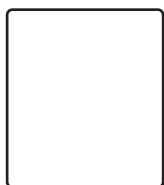
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Date

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THE SCHOOL

Guru Nanak English School, established in 1990, is managed by the Managing Committee of Guru Nanak English School, Varanasi. Aim of the institution is to mould the character of the students to make them worthy citizens of our country. Efforts are taken:

1. to help students become honest, responsible, sincere, spiritually oriented human beings.
2. to encourage them continually to be good learners and to strive for excellence.

TESTS & EXAMINATIONS : 2024 - 25

CLASS ASSESSMENTS :

Every week preferably on Mondays.

Parent Teacher Meeting Nur-V	:	11-05-2024
Parent Teacher Meeting	:	17-08-2024
Parent Teacher Meeting Nur-V & H/Y Result Day	:	08-10-2024
Parent Teacher Meeting VI-XII & H/Y Result Day	:	09-10-2024
Parent Teacher Meeting	:	28-12-2024
Result Day Annual classes Nur-V	:	16-03-2025
Result Day Annual classes VI-IX & XI	:	23-03-2025

EXAMINATIONS

Half-Yearly Examination	:	09-09-2024
Annual Examination for classes III to IX & XI	:	11-02-2025

PRE - BOARD EXAMINATIONS

Pre-Board I	:	25-11-2024 to 06-12-2024
Pre-Board II	:	07-01-2025 to 11-01-2025

VACATIONS : 2024-25

Summer vacation for Nur to V	:	15-05-2024 to 23-06-2024
Summer vacation for VI to XII	:	18-05-2024 to 23-06-2024
Puja Holidays	:	10-10-2024 to 13-10-2024
Deepawali Holidays	:	31-10-2024 to 03-11-2024
Winter Holidays	:	29-12-2024 to 06-01-2025

* Examination dates for January 2025 and February 2025 are liable to change, Subject to date sheet issued by the CBSE.

MOOL MANTRA

ॐ

सतिनाम्
करता पुरखु
निरभउ निरवैरु
अकाल मूरति
अजूनी सैभं
गुर प्रसादि ॥

There is but One God;
His name is Truth,
He is doer and all pervading;
He is Devoid of Fear, Devoid of Enmity,
Unbounded by time;
Unborn and self-Existent,
Through the Guru's Grace;
He is Comprehensible!

SGGS

SWAIYA

देहि शिवा बर मोहि इहै,
शुभ करमन ते कबहुँ न टरौं ॥
न डरौं अरि सौं जब जाए लरौं
निसचै कर आपनी जीत करौं ॥
अरु सिख हौं आपने ही मन को,
इह लालच हऊ गुन तरु उचरौं ।
जब आव की अऊध निदान बनै,
अति ही रन मै तब जूझ मरौं ॥231॥

गुरु गोबिन्द सिंह जी

विद्या विचारी...

विदिआ वीचारी तां परउपकारी ॥
जां पंच रासी तां तीरथ वासी ॥1॥
घुँघरु वाजे जे मनु लागे ॥
तऊ जमु कहा करे मों सिऊ आगे ॥1॥ रहाऊ ॥
आस निरासी तऊ संनिआसी
जा जतु जोगी तां काइआ भोगी ॥2॥
दइआ दिगंबरु देह बीचारी ॥
आपि मरै अवरा नह मारी ॥3॥
एकु तू होरि वेस बहुतेरे
नानकु जाणै चोज न तेरे ॥4॥25॥



Raag Asa
Sri Guru Nanak Devji
SGGS

थापिआ न जाऐ...

थापिआ न जाइ कीता न होइ ॥
आपे आप निरंजनु सोइ ॥
जिन सेविआ तिन पाइया मानि ॥
नानक गावीअै गुणी निधानि ॥
गावीअै सुणिअै मन रखीअै भाऊ ॥
दुखु परहरि सुखु धरि लै जाइ ॥
गुरमुखि नादं गुरमुखि वेदं गुरमुखि रहिआ समाई ॥
गुरु ईसरु गुरु गोरखु बरमा गुरु पारबती माई ॥
जे हउ जाणा आखा नाही कहणा कथनु न जाई ॥
गुरा इक देहि बुझाई ॥
सभना जीआ का इकु दाता सो मैं विसरि न जाई ॥5॥

- Sri Guru Nanak Dev ji
5th. stanza SGGS

तुमरी कृपा...

तुमरी किरपा ते जपीअै नाउ
तुमरी किरपा ते दरगह थाउ ॥1॥
तुझ बिनु पारब्रहम नही कोइ
तुमरी किरपा ते सदा सुखु होए ॥1॥ रहाऊ ॥
तुम मनि वसे तऊ दूखु न लागै
तुमरी किरपा ते भ्रमु भऊ भागै ॥2॥
पारब्रह्म अपरंपर सुआमी
सगल घटा के अंतरजामी ॥3॥
करऊ अरदासि अपने सतिगुरु पासि
नानक नामु मिलै सचु रासि ॥4॥ 64 ॥ 133 ॥

Raag Gauri
Sri Guru Arjan Devji
SGGS

कोऊ भइयो मुंडीआ...

कोऊ भइयो मुंडीआ संनिआसी कोऊ जोगी भइयो
कोऊ ब्रह्मचारी कोऊ जती अनुमानबो ॥
हिंदु तुरक कोऊ राफजी इमाम साफी
मानस की जात सबै एकै पहिचानबो ॥
करता करीम सोई राजक रहीम ओई
दूसरो न भेद कोई भूल भ्रम मानबो ॥
एक ही की सेव सब ही को गुरदेव एक
एक ही सरूप सबै एकै जोत जानबो ॥15॥ 85 ॥

- Akal Ustat, Dasam Granth
- Guru Govind Singh Ji

कोई बोलै राम राम कोई खुदाई ॥

कोई बोलै राम राम कोई खुदाई ॥
कोई सेवै गुसाईआ कोई अल्लाहे ॥1॥
कारण करण करीम ॥
किरपा धारि रहीम ॥1॥ रहाऊ ॥
कोई नावै तीरथि कोई हज जाई ॥
कोई करै पूजा कोई सिरु निवाई ॥2॥
कोई पढ़े बेद कोई कतेब ॥
कोई उढ़ै नील कोई सुपेद ॥3॥
कोई कहै तुरकु कोई कहै हिंदु ॥
कोई बाछै भिसतु कोई सिर बिंदु ॥4॥
कहु नानक जिनि हुकमु पछाता ॥
प्रभ साहिब का तिनि भेदु जाता ॥5॥

Raag Ramkali
Sri Guru Arjan Dev Ji
SGGS

हे गोबिंद हे गोपाल...

हे गोबिंद, हे गोपाल, हे दइआल लाल ॥1॥ रहाऊ ॥
प्राण नाथ अनाथ सखे, दीन दरद निवार ॥1॥
हे समरथ अगम्य पूरन मोहि माइया धारि ॥2॥
अंध कूप महा भइआन नानक पार उतार ॥3॥30॥

Raag Malhar
Sri Guru Arjan Dev Ji
SGGS

ॐ सह नावतु

ॐ सह नावतु!

सह नौभुनक्तु!

सह वीर्यं करवावहै!

तेजस्वि नावधीतमस्तु माविद्विषावहै!

ॐ शान्ति शान्ति शान्ति ॥

(कृष्ण यजुर्वेद 2.2.2)

अनुवाद-

ॐ! हे ईश्वर! हम दोनों की रक्षा करें।

(अध्यापक और शिष्य)

हे ईश्वर हम दोनों का पोषण करें।

हे ईश्वर हम दोनों जो कार्य करें, शक्ति एवं उत्साह के साथ करें।

हे ईश्वर! हमारे ज्ञान के प्रकाश के द्वारा हमारे मन में द्वेष की भावना न आये।

ॐ शान्ति! शान्ति! शान्ति!!

Meaning

Om, May God Protect us Both (the Teachers and the Students)

May God Nourish us both,

May we work together with energy and vigour,

May our knowledge enlighten us and not let hostility rise.

Om Peace, Peace, Peace.

LORD'S PRAYER

Our Father, Who art in heaven,
Hallowed be thy Name.
Thy Kingdom come.
Thy will be done on earth,
As it is in heaven.
Give us this day our daily bread.
And forgive us our trespasses,
As we forgive those who trespass against us.
And lead us not into temptation,
But deliver us from evil.
For thine is the kingdom,
The power, and the glory,
For ever and ever,

- AMEN

TEN COMMANDMENTS

- I. I am the lord thy God. Thou shalt have no other Gods before me.
- II. Thou shalt not make unto thee any graven image.
- III. Thou shalt not take name of the LORD thy God in vain.
- IV. Remember the sabbath day, to keep it holy.
- V. Honour thy father and thy mother.
- VI. Thou shalt not kill.
- VII. Thou shalt not commit adultery.
- VIII. Thou shalt not steal.
- IX. Thou shalt not bear false witness against thy neighbour.
- X. Thou shalt not Covet.

- Old Testament, BIBLE

WHERE THE MIND IS WITHOUT FEAR

Where the mind is without fear and the head
is held high;
Where knowledge is free;
Where the world has not been broken up
into fragments by narrow domestic walls;
Where words come out from the depth of truth;
Where tireless striving stretches its arms
towards perfection;
Where the clear stream of reason
has not lost its way into the dreary desert
sand of dead habit;
Where the mind is led forward by thee into
ever - widening thought and action...
into that heaven of freedom, my Father, let
my country awake.

Kavi Guru Rabindra Nath Tagore

TO INDIA MY NATIVE LAND

My country! In thy days of glory past
A beauteous halo circled round the brow
and worshiped as a deity thou wast
Where is thy glory, where the reverence now?
Thy eagle pinion is chained down at last,
And grovelling in the lowly dust art thou,
Thy minstrel hath no wreath to weave for thee
Save the sad story of thy misery!
Well - let me dive into the depths of time
And bring from out the ages, that have rolled
A few small fragments of these wrecks sublime
Which human eye may never more behold
And let the guerdon of my labour be,
My fallen country! One kind wish for thee!

Henry Vivian Dorezio

WE SHALL OVER COME

Ch: We shall overcome,
We shall overcome
We shall overcome some day.
Oh, deep in my heart I do believe
We shall overcome some day.

1. We shall live in peace
2. The truth shall make us free
3. We are not afraid, today
4. We shall integrate
5. We'll walk hand in hand

हम होंगे कामयाब

हम होंगे कामयाब-2 हम होंगे कामयाब एक दिन,
मन में है विश्वास, पूरा है विश्वास, हम होंगे कामयाब एक दिन,
होगी शान्ति चारों ओर-2, होगी शान्ति चारों ओर, एक दिन
मन में है विश्वास, पूरा है विश्वास होगी शान्ति चारों ओर, एक दिन
हम चलेंगे साथ-साथ डाले हाथों में हाथ, हम चलेंगे साथ-साथ एक दिन,
मन में है विश्वास, पूरा है विश्वास, हम चलेंगे साथ-साथ एक दिन,
नहीं डर किसी का आज-2, नहीं डर किसी का आज एक दिन.....
हो-हो मन में है विश्वास, पूरा है विश्वास,
नहीं डर किसी का आज -

तराना

सारे जहाँ से अच्छा, हिन्दोस्तां हमारा,
हम बुलबुले हैं इसके, यह गुलिस्तां हमारा ।
गुर्बत में हों अगर हम, रहता है दिल वतन में
समझो वहीं हमें भी, दिल है जहाँ हमारा ।
परवत वो सबसे ऊँचा, हम्साया आसमाँ का
वह सन्तरी हमारा, वो पासवाँ हमारा ।
गोदी में खेलती हैं, इसकी हजारों नदियाँ
गुल्शन है जिनके दम से, रश्क-ए-जनाँ हमारा ।
ऐ आब-ए-रुद-गंगा, वह दिन है याद तुझको
उतरा तेरे किनारे जब कारवाँ हमारा ।
मजहब नहीं सिखाता, आपस में बैर रखना
हिन्दी हैं हम, वतन हैं, हिन्दोस्तां हमारा ।
यूनान-ओ-मिस्र-ओ-रुमा सब मिट गये जहाँ से,
अब तक मगर है बाकी नामो निशाँ हमारा ।

- IQBAL

NATIONAL SONG

सुजलाम् सुफलाम् मलयज शीतलां ,
शस्य-शामलाम्, मातरम् ।
शुभ्र-ज्योत्स्ना-पुलकित यामिनीम् ,
फुल्लकुसुमित द्रुमदल शोभनीम् ,
सुहासिनीं सुमधुर भाषिनीम् ,
सुखदां वरदां मातरम् वंदे मातरम् ।

- Bankim Chandra Chattopadhyay

NATIONAL ANTHEM

जन गण मन-अधिनायक जय हे, भारत भाग्य विधाता ।

पंजाब, सिन्धु, गुजरात, मराठा, द्राविड, उत्कल, बंग ।

विन्ध्य, हिमाचल, यमुना, गंगा, उच्छल, जलधि, तरंग ।

तव शुभ नामे जागे, तव शुभ आशिष माँगे ।

गाहे तव जय गाथा ।

जन गण मंगल दायक जय हे, भारत-भाग्य विधाता ।

जय हे, जय हे, जय हे, जय जय जय जय हे ।

- Kavi Guru Rabindra Tagore

STUDENT'S PLEDGE

India is my country / All Indians are my brothers and sisters.

I love my country / and I am proud of its rich and varied

heritage / I shall always strive to be worthy of it.

I shall give my parents, teachers and all elders respect / and

treat every one with courtesy.

To my country and my people / I pledge my devotion / In their

well-being and prosperity alone / lies my happiness.

- Pydimarri Venkata
Subba Rao

GUIDELINES / INSTRUCTIONS FOR PARENTS / GUARDIANS

A. Regarding regularity, discipline and school uniform:-

1. It is to be ensured that the ward (s) is (are) punctual to school.
2. It is to be ensured that the ward (s) is (are) neatly dressed in the school uniform.
3. Use of henna, nail paints, jewellery and electronic gadgets is prohibited.
4. Nails should be trimmed.
5. Hair should be neatly done up and no colour is to be applied.
6. Sikh boys studying upto class VIII to wear black patka, Black pagri for boys in class IX and above.

B. Regarding study habits:-

1. Measures should be taken for forming regular study habits by following class instructions & class assignments.
2. Diary (ies) of the ward (s) should be checked regularly for assignments and notices.
3. Reading habit should be encouraged.
4. Books and notebooks should be neatly covered with brown paper. Name, Class & Section should be legibly written.

C. General:-

1. To ensure that the ward (s) should not carry cash or expensive articles to school.
2. Parents / guardian should themselves make the payment of fees, as far as possible.
3. It is compulsory to attend the Parent Teacher Meetings. in case the parents / guardians want to meet the teachers to discuss / find out their ward's progress they are to take permission from the Principal. Time shall be given for such discussion only in the recess or after school hours. Parents / guardians are barred from going to the classroom as this disturbs the teaching-learning process.
4. Attendance is compulsory on the opening day of each term/quarter. Absence for three consecutive days from the opening of the term/quarter or ten consecutive days shall lead to striking off the name from the school rolls.
5. Irregular attendance, action detrimental to discipline & moral tone of the school and insubordination justify dismissal.
6. Any damage to school property shall have to be made good by way of fine payment.
7. Meeting hours with the Principal:
12:00 Noon to 1:00 PM (Summer)
01:00 PM to 2:00 PM (Winter)

HOUSE SYSTEM & CO CURRICULAR ACTIVITIES

1. The school aims at promoting leadership qualities in its students to facilitate holistic development. To achieve this objective various co curricular activities are taken up to hone the latent talents of the students. To develop the competitive spirit, the school has been divided into four houses.
 - (i) Tagore House
 - (ii) Bhagat House
 - (iii) Raman House
 - (iv) Netaji House
2. Inter house competitions are held regularly.
3. It is compulsory for all the students to participate in these activities.
4. The school lays stress on physical fitness. To achieve this, PT, games, and yoga classes are held.

TRANSPORT

1. Those who wish to avail school transport shall have to apply for it.
2. Transport fee is charged according to distance.
3. One month's notice is to be given if one wishes to discontinue availing transport. However, it is not allowed to discontinue the transport after the month of December, if so desired bus fee has to be paid for the remaining quarter of the session.
4. Bus card is to be worn around the neck.

RULES TO BE OBSERVED IN THE LIBRARY

1. Silence must be observed in the library.
2. Use of edibles and mobile phones is strictly prohibited inside the library.
3. Books are issued to the students against their Library Cards.
4. Only one book is to be borrowed at a time for a week.
5. A fine of Rs. 02/- per day shall be charged for not returning the book in time.
6. Loss of book or damage to a borrowed book shall have to be made good by way of fine.
7. Violation of the rules will call for action against erring library members.

RULE TO BE OBSERVED IN THE COMPUTER LABORATORY

1. Students should reach the laboratory in allotted period, in a queue, maintaining silence and with the required stationery.
2. Only the task allotted is to be performed.
3. Silence should be maintained in the laboratory while carrying out the allotted task.
4. Permission is to be sought from the laboratory incharge for using USB Drive/Flash Drive in CPU.
5. Students should shut down the system before leaving the laboratory.
6. Should a student be found tampering with the system/ scribbling on the working desk he/she will be fined for the same.

RULES TO BE OBSERVED IN THE SCIENCE LABORATORIES

1. Student should reach the laboratory in the allotted period, in a queue, maintaining silence and with the required stationery.
2. Only the task / practical allotted is to be performed.
3. Silence is to be observed in the laboratory while performing experiments.
4. Use of laboratory coat / apron is compulsory.
5. Students should follow the instructions given by the teacher / instructor to carry out the experiment.
6. Read carefully the Do's and Don'ts listed in the laboratory.
7. Leave the laboratory in a queue after clearing the table and putting the water taps off.
8. Wash hands after performing an experiment.
9. Be aware of mishaps that can take place in a science laboratory.
10. Be informed of safety rules in the labs. Precaution should be taken while performing experiment.
11. Any damage in laboratory shall have to be made good by way of fine.

SCHOOL UNIFORM

MONDAY TO FRIDAY

GIRLS :

Nursery - VIII

1. Phagware Meghdoot shade No. 27 V-necked blue Tunic with side pocket on the right hand side for classes L.K.G. to V. Blue pleated divided skirt with side pocket for classes VI, VII & VIII.
2. Plain white Handkerchief.
3. White T-Shirt (for summer) with school monogram in front and school's name at the back.
4. Belt and Tie (available in the school.)
5. School Badge, Black shoes, White socks.

IX-XII

1. Salwar - Kameez - Dupatta : Salwar and Dupatta - white; Kameez (Kurta) - Blue (Turquoise) self printed. Length: 1 inch below knees.
2. Sleeves : 3 quarters with slit in cuffs.
Collar : Shirt style
3. School Badge, Black shoes, White socks.

BOYS

1. Phagware Meghdoot shade No. 27 blue half pants for classes Nursery to V, Classes Nursery to I boys gallice is must. Boys in classes VI onward should wear trousers.
2. White Plain Handkerchief
3. Nursery - XII white T-Shirt (for summer) with school monogram in front and school's name at the back.
4. Belt and Tie (available in the school.)
5. School Badge, Black shoes, White socks.

SATURDAY

GIRLS :

I - VIII

- i. White tunic for classes Nursery to V with side pocket. White pleated skirt for classes VI, VII & VIII.
- ii. White T-Shirt with school monogram in front and school's name at the back (for summer). Coloured collars & stripes on the chest.
- iii. Belt, Tie and Badge.
- iv. White Canvas shoes and white socks.

IX-XII

White Salwar, Kameez and Dupatta (Design remains the same).

BOYS

- i. Classes I to V White Half - pants, classes VI - XII White trousers. (Gallice for the pants of class I boys is must).
- ii. White T-Shirt with school monogram in front & school's name at the back. (for summer). Coloured collar & stripes on the chest.
- iii. Belt, Tie and badge.
- iv. White canvas shoes and white socks

WINTER WEAR

1. Classes I-V : Plain Knitted Navy blue pullover with v neck for boys and girls.
2. Nursery to class V : Trousers for boys and white stockings for girls.
3. Classes VI-XII : Navy blue blazer single breasted with two buttons.
4. Full sleeved white shirt for boys and girls.

RULES OF ADMISSION AND WITHDRAWAL

1. Admissions are subject to availability of seats.
2. Admission form-cum-prospectus is to be obtained from the school fee counter on payment of prescribed fees for the same and get it registered.
3. The candidate has to appear for the admission test, selection is on the basis of merit (and subject to availability of seats).

4. Birth certificate, Transfer certificate, Aadhaar Card and Report Card of the previous Examination passed are mandatory for admission.

WITHDRAWAL :

1. Every application for a School Leaving Certificate should be made in writing in advance by the parent/guardian.
2. A School Leaving Certificate will not be issued until all the fees and other dues are cleared. Those who leave in April will pay the fees for May and June as well.
3. A student leaving in mid-session must pay fees for the entire ensuing session.
4. A fees of Rs.500/- will be charged for Transfer Certificate and this will be issued three days after receipt of the application.

FEE REGULATION

1. Fees deposits between 1st to 15th of every month.
2. Summers : 07:30 AM to 12:30 PM
Winters : 9:00 AM to 2:00 PM.
3. On 28th of every month a fine of Rs.50/- will be charged.
A fine of Rs. 100/- will be charged if the due fee is deposited in the subsequent month.
4. Fees for February and March are to be paid in the month of February.

ASSESSMENT STRUCTURE

Foundational classes: (Nursery - II)

Assessment for the foundational classes will be weekly and the recording of the assessment will be anecdotal.

Classes III-XII.

The academic year April to March is divided into two terms viz. Term I- April to September and Term II- October to March.

Class assessments - Weekly

Half -Yearly-Examination: September .

Annual Examination: February- March.

Pre-Board Examinations 1 & 2.:

Qualifying percentage for each subject is 40%

Student will be issued Admit card for Examination only if

- All fee dues are cleared.
- Attendance is 75% .

Note: Date for annual examination is liable to change after any Circular/Notification of the Board regarding assessment/evaluation.

WEEKLY ASSESSMENT SCHEDULE 2024-25

Nursery to Class II

Date	Day	Nursery	LKG	UKG	Class - I & II
15-04-2024	MON	XXX	Games	Drawing (AE)	Eng Lang.
22-04-2024	MON	Games	Drawing (AE)	Games	Hindi Lang.
29-04-2024	MON	Colours Cognition	Writing (Patterns)	Music	Mathematics
06-05-2024	MON	Listening Skills & Rhymes EN	Rhymes ENG	Rhymes ENG	EVS
13-05-2024	MON	Listening Skills & Rhymes EN	Rhymes HN	Rhymes HN	Computer SC.
24-06-2024	MON	Speaking Skills ENG	EVS	EVS	English LIT
08-07-2024	MON	Finger Tracing (Patterns)	Counting & Concepts	Counting & Concepts	Hindi LIT
15-07-2024	MON	EVS	EN Writing Skills	EN Writing Skills	Eng Lang.
22-07-2024	MON	Drawing	HN Writing Skills	HN Writing Skills	Hindi Lang.
29-07-2024	MON	Games	Craft (AE)	Craft (AE)	Mathematics
05-08-2024	MON	Finger Tracing (Numbers)	Speaking Skill ENG	Speaking Skill ENG	EVS
08-08-2024	THU	Listening Skills & Rhymes EN	Speaking Skill HN	Speaking Skill HN	Computer SC./Abacus
12-08-2024	MON	Listening Skills & Rhymes EN	Rhymes EN	Rhymes EN	English LIT
22-08-2024	THU	Speaking Skills ENG	Rhymes HN	Rhymes HN	Hindi LIT
29-08-2024	THU	Writing Skills (ENG Letters)	EVS	EVS	Mathematics
02-09-2024	MON	EVS	Counting Concepts	Counting Concepts	EVS
09-09-2024	MON	Drawing	EN Writing Skills	EN Writing Skills	Computer SC.
10-09-2024	THU	Games	HN Writing Skills	HN Writing Skills	LS & Mental Math
11-09-2024	WED	Shapes	Drawing (AE)	Drawing (AE)	GK & Aptitude
12-09-2024	THU	Listening Skills & Rhymes ENG	Games	Games	Music & Hindi Reading
13-09-2024	FRI	Listening Skills & Rhymes EN	Music	Music	AE & English Reading
23-09-2024	MON	Speaking Skills ENG	Rhymes ENG	Rhymes ENG	Eng Lang.
30-09-2024	MON	Writing Skills (ENG Letters)	Rhymes HN	Rhymes HN	Hindi Lang.
17-10-2024	THU	EVS	EVS	EVS	Mathematics
21-10-2024	MON	Drawing	Counting & Concepts	Counting & Concepts	EVS
28-10-2024	MON	Craft	EN Writing Skills	EN Writing Skills	Computer SC./Abacus
05-11-2024	TUE	Comparison & Numbers	HN Writing Skills	HN Writing Skills	English LIT
12-11-2024	TUE	Listening Skills & Rhymes EN	Craft (AE)	Craft (AE)	Hindi LIT
18-11-2024	MON	Listening Skills & Rhymes EN	Speaking Skill EN	Speaking Skill EN	Eng Lang.
25-11-2024	MON	Sorting	Speaking Skill HN	Speaking Skill HN	Hindi Lang.
02-12-2024	MON	Speaking Skills EN	Rhymes EN	Rhymes EN	Mathematics
09-12-2024	MON	Writing Skills (EN Letters)	Rhymes HN	Rhymes HN	EVS
16-12-2024	MON	EVS	EVS	EVS	Computer SC.
23-12-2024	MON	Games	Counting Concepts & Operations	Counting Concepts & Operations	English LIT
13-01-2025	MON	Sequencing	EN Writing Skills	EN Writing Skills	Hindi LIT
20-01-2025	MON	Listening Skills & Rhymes EN	HN Writing Skills	HN Writing Skills	Mathematics
30-01-2025	THU	Listening Skills & Rhymes EN	Drawing (AE)	Drawing (AE)	EVS
03-02-2025	MON	Speaking Skills EN	Games	Games	Computer SC./Abacus
04-02-2025	TUE	Writing Skills (EN Letters)	Music	Music	LS & Mental Math
05-02-2025	WED	EVS	Speaking Skill EN	Speaking Skill EN	GK & Aptitude
06-02-2025	THU	Drawing	Speaking Skill HN	Speaking Skill HN	Music & Hindi Reading
07-02-2025	FRI	Games	Rhymes EN	Rhymes EN	AE & English Reading
10-02-2025	MON	Pre Math Cursor Concepts	EVS	EVS	Eng Lang.
13-02-2025	THU	Listening Skills & Rhymes EN	Counting Concepts & Operations	Counting Concepts & Operations	Hindi Lang.
17-02-2025	MON	Listening Skills & Rhymes EN	EN Writing Skills	EN Writing Skills	Mathematics
20-02-2025	THU	Speaking Skills EN	HN Writing Skills	HN Writing Skills	EVS
24-02-2025	MON	Writing Skills (EN Letters)	Craft (AE) & Rhymes EN	Craft (AE) & Rhymes EN	Computer SC./Abacus
27-02-2025	THU	EVS	Speaking Skill EN	Speaking Skill EN	English LIT
03-03-2025	MON	Writing Skill (Numbers)	Speaking Skill HN	Speaking Skill HN	Hindi LIT

WEEKLY ASSESSMENT SCHEDULE 2024-25

Class III to V

Date	Day	III	IV	V
15-04-2024	MON	English	Mathematics	Hindi
22-04-2024	MON	Hindi	English	Social Science
29-04-2024	MON	Mathematics	Hindi	Mathematics
06-05-2024	MON	Social Science	Science	Sanskrit
13-05-2024	MON	Science	Social Science	English / Comp. SC.
24-06-2024	MON	Computer SC./Abacus	Computer SC./Abacus	Science
08-07-2024	MON	English	Mathematics	Hindi / Punjabi
15-07-2024	MON	Hindi	English	Social Science
22-07-2024	MON	Mathematics	Hindi	Mathematics
29-07-2024	MON	Social Science	Science	Sanskrit / Comp. SC.
05-08-2024	MON	Science	Social Science	English
08-08-2024	THU	Computer SC./Abacus	Computer SC./Abacus	Punjabi
12-08-2024	MON	Hindi / Punjabi	Hindi / Punjabi	Science
22-08-2024	THU	Mathematics	Mathematics	Abacus
29-08-2024	THU	Science	Science	ASL (E/H)
02-09-2024	MON	Social Science / LS (W)	Social Science / LS (W)	ASL (E/H)
09-09-2024	MON	AE / ASL (E)	Music / ASL (H)	Aptitude
10-09-2024	TUE	AE / ASL (E)	Music / ASL (H)	LS (W) / Abacus
11-09-2024	WED	Music / ASL (H)	AE / ASL (E)	GK
12-09-2024	THU	Music / ASL (H) / Punjabi	AE / ASL (E) / Punjabi	AE / Music
13-09-2024	FRI	GK / Aptitude	GK / Aptitude	AE / Music
LS (A), Dance & P. Ed. To be evaluated in regular periods. (August)				
21-10-2024	MON	English	Mathematics	Hindi / Comp. SC.
28-10-2024	MON	Hindi / Punjabi	English	Social Science
05-11-2024	TUE	Mathematics	Hindi	Mathematics
12-11-2024	TUE	Social Science	Science	Sanskrit
18-11-2024	MON	Science	Social Science	English
25-11-2024	MON	Computer SC./ Abacus	Computer SC./ Abacus	Science / Punjabi
02-12-2024	MON	English	Mathematics	Hindi / Comp. SC.
09-12-2024	MON	Hindi / Punjabi	English	Social Science
16-12-2024	MON	Mathematics	Hindi / Punjabi	Mathematics
23-12-2024	MON	Social Science	Science	Sanskrit / Abacus
13-01-2025	MON	Science	Social Science	English
20-01-2025	MON	Computer SC./ Abacus	Computer SC./ Abacus	ASL (E/H) / Science
30-01-2025	THU	Punjabi / LS (W)	Punjabi / LS (W)	ASL (E/H)
03-02-2025	MON	AE / ASL (E)	Music / ASL (H)	Punjabi
04-02-2025	TUE	AE / ASL (E)	Music / ASL (H)	LS (W) / Abacus
05-02-2025	WED	Music / ASL (H)	AE / ASL (E)	GK / Aptitude
06-02-2025	THU	Music / ASL (H)	AE / ASL (E)	AE / Music
07-02-2025	FRI	GK / Aptitude	GK / Aptitude	AE / Music
LS (A), Dance & P. Ed. To be evaluated in regular periods. (January)				

WEEKLY ASSESSMENT SCHEDULE 2024-25

Class VI to VIII

Date	Day	VI	VII	VIII
15-04-2024	MON	Science	Social Science	Mathematics
22-04-2024	MON	English	Sanskrit	Comp. SC.
29-04-2024	MON	Comp. SC.	Hindi	English
06-05-2024	MON	Sanskrit	Mathematics	Science
13-05-2024	MON	Mathematics	Comp. SC.	Social Science
24-06-2024	MON	Hindi	English	Sanskrit
08-07-2024	MON	Social Science	Science	Hindi
15-07-2024	MON	Science	Social Science	Mathematics
22-07-2024	MON	English	Sanskrit	Comp. SC.
29-07-2024	MON	Comp. SC.	Hindi	English
05-08-2024	MON	Sanskrit	Mathematics	Science
08-08-2024	THU	Mathematics	Comp. SC.	Social Science
12-08-2024	MON	Hindi	English	Sanskrit
22-08-2024	THU	Social Science	Science	Hindi
29-08-2024	THU	AE / ASL (E)	Music / ASL (H)	LS (W)
02-09-2024	MON	AE / ASL (E)	Music / ASL (H)	GK
09-09-2024	MON	Music / ASL (H)	Aptitude	AE / ASL (E)
10-09-2024	TUE	Music / ASL (H)	LS (W)	AE / ASL (E)
11-09-2024	WED	LS (W)	AE / ASL (E)	Music / ASL (H)
12-09-2024	THU	GK	AE / ASL (E)	Music / ASL (H)
13-09-2024	FRI	Aptitude	GK	Aptitude
LS (A), Dance and P. Ed. To be evaluated in regular periods.				
21-10-2024	MON	Science	Social Science	Mathematics
28-10-2024	MON	English	Sanskrit	Comp. SC.
05-11-2024	TUE	Comp. SC.	Hindi	English
12-11-2024	TUE	Sanskrit	Mathematics	Science
18-11-2024	MON	Mathematics	Comp. SC.	Social Science
25-11-2024	MON	Hindi	English	Sanskrit
02-12-2024	MON	Social Science	Science	Hindi
09-12-2024	MON	Science	Social Science	Mathematics
16-12-2024	MON	English	Sanskrit	Comp. SC./ English
23-12-2024	MON	Mathematics	Hindi / Comp. SC.	Science
13-01-2025	MON	Sanskrit / Comp. SC.	Mathematics	Social Science
20-01-2025	MON	Hindi	English	Sanskrit
30-01-2025	THU	Social Science / LS (W)	AE / ASL (E)	Hindi / LS (W)
03-02-2025	MON	AE / ASL (E)	AE / ASL (E)	Music / ASL (H)
04-02-2025	TUE	AE / ASL (E)	Music / ASL (H)	Music / ASL (H)
05-02-2025	WED	Music / ASL (H)	Music / ASL (H)	GK / Aptitude
06-02-2025	THU	Music / ASL (H)	Science / LS (W)	AE / ASL (E)
07-02-2025	FRI	GK / Aptitude	GK / Aptitude	AE / ASL (E)
LS (A), Dance and P. Ed. To be evaluated in regular periods.				

WEEKLY ASSESSMENT SCHEDULE 2024-25

Class IX to XII

Date	Day	IX	X	XI	XII
15-04-2024	MON	English	Hindi / Sans.	English	Optional
22-04-2024	MON	Science	Social Science	Bst/ Chem/ His	English
29-04-2024	MON	Hindi / Sans.	Optional	Eco/ Socia/ Math/ Bio/ Geo	Bst/ Chem/ His
06-05-2024	MON	Social Science	Mathematics	Acc/ Phyl Pot. Sc.	Eco/ Socia/ Math/ Bio/ Geo
13-05-2024	MON	Mathematics	English	Optional	Acc/ Phyl Pot. Sc.
24-06-2024	MON	Optional	Science	English	Optional
08-07-2024	MON	English	Hindi / Sans.	Bst/ Chem/ His	English
15-07-2024	MON	Science	Social Science	Eco/ Socia/ Math/ Bio/ Geo	Bst/ Chem/ His
22-07-2024	MON	Hindi / Sans.	Optional (Prac.)	Acc/ Phyl Pot. Sc.	Eco/ Socia/ Math/ Bio/ Geo
29-07-2024	MON	Social Science	Mathematics	Optional	Acc/ Phyl Pot. Sc.
05-08-2024	MON	Mathematics	English	English	Optional
08-08-2024	THU	Optional (Prac.)	Science	Bst/ Chem/ His	English
12-08-2024	MON	Science	Social Science	Eco/ Socia/ Math/ Bio/ Geo	Bst/ Chem/ His
22-08-2024	THU	Social Science	Mathematics	Acc/ Phyl Pot. Sc.	Eco/ Socia/ Math/ Bio/ Geo
29-08-2024	THU	Mathematics	Science	Optional	Acc/ Phyl Pot. Sc.
02-09-2024	MON	AE / WE	AE / WE	GS	WE
09-09-2024	MON	Science (Prac.) / ASL	Science (Prac.) / ASL	W.E./ H.E.	GS/H.E.
10-09-2024	TUE	Science (Prac.) / ASL	Science (Prac.) / ASL	Practical (Optional)/ G/P/ Phy.	Int. Ass. Elective 1 & English
11-09-2024	WED	Science (Prac.) / ASL	Science (Prac.) / ASL	Int. Ass. Elective 1 & English	Practical (Optional)
12-09-2024	THU	Science (Prac.) / ASL	Science (Prac.) / ASL	Int. Ass. Elective 2 & English	Int. Ass. Elective 2 & English
13-09-2024	FRI	Science (Prac.) / ASL	Science (Prac.) / ASL	Int. Ass. Elective 3 & English	Int. Ass. Elective 3 & English
21-10-2024	MON	English	XXX	English	XXX
28-10-2024	MON	Science	XXX	Bst/ Chem/ His	XXX
05-11-2024	TUE	Hindi / Sans.	XXX	Eco/ Socia/ Math/ Bio/ Geo	XXX
12-11-2024	TUE	Social Science	XXX	Acc/ Phyl Pot. Sc.	XXX
18-11-2024	MON	Mathematics	XXX	Optional	XXX
25-11-2024	MON	Optional	XXX	English	XXX
02-12-2024	MON	English	XXX	Bst/ Chem/ His	XXX
09-12-2024	MON	Science	XXX	Eco/ Socia/ Math/ Bio/ Geo	XXX
16-12-2024	MON	Hindi / Sans.	XXX	Acc/ Phyl Pot. Sc.	XXX
23-12-2024	MON	Social Science	XXX	Optional	XXX
13-01-2025	MON	Mathematics	XXX	Bst/ Chem/ His	XXX
20-01-2025	MON	Optional (Prac.)	XXX	Eco/ Socia/ Math/ Bio/ Geo	XXX
30-01-2025	THU	AE / WE	XXX	Acc/ Phyl Pot. Sc.	XXX
03-02-2025	MON	Science (Prac.) / ASL	XXX	W.E./ GS	XXX
04-02-2025	TUE	Science (Prac.) / ASL	XXX	Practical (Optional)	XXX
05-02-2025	WED	Science (Prac.) / ASL	XXX	Int. Ass. Elective 1 & English	XXX
06-02-2025	THU	Science (Prac.) / ASL	XXX	Int. Ass. Elective 2 & English	XXX
07-02-2025	FRI	Science (Prac.) / ASL	XXX	Int. Ass. Elective 3 & English	XXX

ASSESSMENT AND EVALUATION

Scholastic Maximum marks 100.

80 Marks (written) Student has to secure 40% out of 80 marks in each subject	20 Marks (Internal Assessment) Student has to secure 8 out of 20 marks in each subject		
	Class assessment/ Periodic Tests	Note book Submission	Subject Enrichment Activity
	10 marks	5 marks	5 marks
Examination for 80 marks Marks and Grades both will be mentioned Individual subjects. 9 - Point grading will be followed	Written	This will cover : * Regularity * Assignment Completion * Neatness & Upkeep of Notebook	* Speaking and listening * Practical Lab Work * Maths Lab Practical * Map Work and Project Work

CO-SCHOLASTIC To be graded in 5-point scale

Activities : Work Education; Art Education (Visual arts and Performing arts) and Health & Physical Education (GAMES)

Discipline, Attendance, Sincerity, Behaviour, Values

Students will be graded on 5-points scale (A to E)

KEY FOR GRADING THE SUBJECTS STD. NURSERY TO XII

Outstanding, Excellent, Very Good, Good

90% - 100%	-	A+
70% - 89%	-	A
56% - 74%	-	B
40% - 55%	-	C
40% and below	-	D

WEEKLY TEST RECORD SHEET

For Term

Name Roll No. Sr. No.

Class Section

	Subject	Date of test	M.M.	M.O.
1				
2				
3				
4				
5				
6				
7				
8				

Remarks

.....

Signature :

Class Teacher

Parent/Guardian

Date :

WEEKLY TEST RECORD SHEET

For Term

Name Roll No. Sr. No.

Class Section

	Subject	Date of test	M.M.	M.O.
1				
2				
3				
4				
5				
6				
7				
8				

Remarks

.....

Signature :

Class Teacher

Parent/Guardian

Date :

WEEKLY TEST RECORD SHEET

For Term

Name Roll No. Sr. No.

Class Section

	Subject	Date of test	M.M.	M.O.
1				
2				
3				
4				
5				
6				
7				
8				

Remarks

.....

Signature :

Class Teacher

Parent/Guardian

Date :

WEEKLY TEST RECORD SHEET

For Term

Name Roll No. Sr. No.

Class Section

	Subject	Date of test	M.M.	M.O.
1				
2				
3				
4				
5				
6				
7				
8				

Remarks

.....

Signature :

Class Teacher

Parent/Guardian

Date :

WEEKLY TEST RECORD SHEET

For Term

Name Roll No. Sr. No.

Class Section

	Subject	Date of test	M.M.	M.O.
1				
2				
3				
4				
5				
6				
7				
8				

Remarks

.....

Signature :

Class Teacher

Parent/Guardian

Date :

WEEKLY TEST RECORD SHEET

For Term

Name Roll No. Sr. No.

Class Section

	Subject	Date of test	M.M.	M.O.
1				
2				
3				
4				
5				
6				
7				
8				

Remarks

.....

Signature :

Class Teacher

Parent/Guardian

Date :

INTERNAL ASSESSMENT RECORD [CO-SCHOLASTIC]

For the Term

Name Roll No. Sr. No.

Class Section

	Subject	Date of Assessment	Grade 5-Point Scale	Signature
1	Work Education/ Experience / Craft			
2	Art Education	P.A (Vocal)		
		PA (Dance)		
		VA (Drawing)		
3	Health & Physical Education			
4	Life skills			
5	General Knowledge			
6	Discipline			
7	Aptitude & Reasoning			

Remarks

.....

Signature :

Class Teacher

Parent/Guardian

Date :

INTERNAL ASSESSMENT RECORD [CO-SCHOLASTIC]

For the Term

Name Roll No. Sr. No.

Class Section

	Subject	Date of Assessment	Grade 5-Point Scale	Signature
1	Work Education/ Experience / Craft			
2	Art Education	P.A (Vocal)		
		PA (Dance)		
		VA (Drawing)		
3	Health & Physical Education			
4	Life skills			
5	General Knowledge			
6	Discipline			
7	Aptitude & Reasoning			

Remarks

.....

Signature :

Class Teacher

Parent/Guardian

Date :

Student's Profile

Name _____

Class & Sec. _____

Record of student's participation & achievements in the Co-scholastic activities. (competitions and responsibilities undertaken in and outside the school)

TERM I

Sr. No	Events	Work Experience	Dates	Participation / Position	Teacher's Sign. & Date	Co-ordinator's Sign. & Date

Parent's Signature

Student's Signature

* Any entry without the teacher's signature will not be valid. Signature should be taken within 7 days of the event or the entry will not be accepted for grading.

Student's Profile

Name _____

Class & Sec. _____

Record of student's participation & achievements in the Co-scholastic activities. (competitions and responsibilities undertaken in and outside the school)

TERM I

Sr. No	Events	Work Experience	Dates	Participation / Position	Teacher's Sign. & Date	Co-ordinator's Sign. & Date

Parent's Signature

Student's Signature

* Any entry without the teacher's signature will not be valid. Signature should be taken within 7 days of the event or the entry will not be accepted for grading.

INTERNAL ASSESSMENT RECORD SCHOLASTIC

For the Term

Name Roll No. Sr. No.

Class Section

	Subject	Periodic Test (10)	Notebook Submission (5)	Activity Subject Enrichment (5)	Teacher's Signature
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Remarks

.....

Signature :

Parent/Guardian

Principal

Date :

INTERNAL ASSESSMENT RECORD SCHOLASTIC

For the Term

Name Roll No. Sr. No.

Class Section

	Subject	Periodic Test (10)	Notebook Submission (5)	Activity Subject Enrichment (5)	Teacher's Signature
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Remarks

.....

Signature :

Parent/Guardian

Principal

Date :

DISCIPLINE RECORD				
Sincerity	Behaviour	Values	Teacher's Signature	Guardian's Signature

ABSENCE RECORD				
Date	Number of Days	Reason	Class Teacher's Signature	Principal's Signature

PUNCTUALITY RECORD				
Date	Late Coming (Time)	Reason	Class Teacher's Signature	Parent's Signature

TEACHER'S REMARKS

Date	REMARKS	Signature of Parent

PARENT'S REMARKS

Date	REMARKS	Signature of Teacher

BOOKS I HAVE READ		
S.No.	Name of the Book & Author	Remarks

HOUSE ON DUTY : 2024-2025

APRIL	
01-04-2024 to 06-04-2024	Bhagat
08-04-2024 to 13-04-2024	Raman
15-04-2024 to 20-04-2024	Tagore
22-04-2024 to 27-04-2024	Netaji
MAY	
29-04-2024 to 04-05-2024	Bhagat
06-05-2024 to 11-05-2024	Raman
13-05-2024 to 18-05-2024	Tagore
JUNE	
21-06-2024 to 29-06-2024	Netaji
JULY	
01-07-2024 to 06-07-2024	Bhagat
08-07-2024 to 13-07-2024	Raman
15-07-2024 to 20-07-2024	Tagore
22-07-2024 to 27-07-2024	Netaji
AUGUST	
28-07-2024 to 03-08-2024	Bhagat
04-08-2024 to 10-08-2024	Raman
11-08-2024 to 17-08-2024	Tagore
18-08-2024 to 24-08-2024	Netaji
27-08-2024 to 31-08-2024	Bhagat
SEPTEMBER	
02-09-2024 to 07-09-2024	Raman
09-09-2024 to 14-09-2024	Tagore
16-09-2024 to 21-09-2024	Netaji
23-09-2024 to 30-09-2024	Bhagat

OCTOBER	
30-09-2024 to 05-10-2024	Raman
07-10-2024 to 09-10-2024	Tagore
14-10-2024 to 19-10-2024	Netaji
21-10-2024 to 26-10-2024	Bhagat
28-10-2024 to 30-10-2024	Raman
NOVEMBER	
04-11-2024 to 09-11-2024	Tagore
10-11-2024 to 16-11-2024	Netaji
18-11-2024 to 23-11-2024	Bhagat
25-11-2024 to 30-11-2024	Raman
DECEMBER	
02-12-2024 to 07-12-2024	Tagore
09-12-2024 to 14-12-2024	Netaji
16-12-2024 to 21-12-2024	Bhagat
23-12-2024 to 28-12-2024	Raman
JANUARY	
07-01-2025 to 11-01-2025	Tagore
13-01-2025 to 18-01-2025	Netaji
20-01-2025 to 25-01-2025	Bhagat
26-01-2025 to 01-02-2025	Raman
FEBRUARY	
03-02-2025 to 08-02-2025	Tagore
10-02-2025 to 15-02-2025	Netaji
17-02-2025 to 22-02-2025	Bhagat
24-02-2025 to 01-03-2025	Raman
MARCH	
03-03-2025 to 08-03-2025	Tagore
10-03-2025 to 22-03-2025	Netaji
23-03-2025 to 31-03-2025	Bhagat

HOLIDAY NOTICE

The School will remain closed on date _____

on account of _____

Sig. of Class Teacher

Date : _____

The School will remain closed on date _____

on account of _____

Sig. of Class Teacher

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on account of _____

Sig. of Class Teacher

Date : _____

The School will remain closed on date _____

on account of _____

Sig. of Class Teacher

Date : _____

GURU NANAK GROUP OF SCHOOLS

School Helpline Number

S. No.	Help Area	Mobile No.
1.	Gate:	05422282313
2.	Reception/Admission	9151021503
3.	Transport	9151021504
4.	IT/online fee	9151021505
5.	School website	www.gurunanakschool.edu.in
6.	Official email	info@gurunanakschool.edu.in
7.	Principal	principal@gurunanakschool.edu.in



Home Assignments



Date	Subject	Assignment

Date	Subject	Assignment



Parent's Sign.....

Class Teacher's Sign.....

